

Office of The DDSE(Q)-cum-District Project Officer (SS)  
District Institute of Education & Training (DIET) Bilaspur at Jukhala , Distt. Bilaspur HP

No.-EDN-BLS-JKL-DIET(SS) Program & Activity/ 2023-43419-21 , Dated : 24-02-2025

**“ NOTICE INVITING TENDER (NIT)”**

Sealed tenders are hereby invited from reputed, experienced and eligible Tour & Travel Agencies for organizing an Exposure Tour of D.El.Ed. students of DIET Bilaspur at Jukhala, District Bilaspur (H.P.) to Kurukshetra, Jodhpur, Jaisalmer, Bikaner from 06.03.2026 to 13.03.2026 (08 days, 07 Nights). The tender shall be governed by the provisions of General Financial Rules (GFR)-2017 and other applicable instructions of the Government of Himachal Pradesh / Government of India.

**1. IMPORTANT DATES**

Particulars	Date & Time
Last date & time for submission of bids	02.03.2026 up to 11:00 AM
Date & time of opening of bids	02.03.2026 at 01:00 PM
Venue of submission & opening bids	O/o the DDSE (Q)-cum- DPO (SS), DIET Bilaspur at Jukhala.

**2. EARNEST MONEY DEPOSIT (EMD)**

Amount:	₹10,000/- (Rupees Ten Thousand only)
Mode:	Demand Draft only
Drawn in favour of:	Deputy Director School Education (Q)-cum- DPO (SS), DIET Bilaspur at Jukhala,

EMD of unsuccessful bidders shall be returned after finalization of tender.  
EMD of successful bidder shall be retained and converted into performance security and shall be released after satisfactory completion of the tour.

**3. SCOPE OF WORK**

The selected bidder shall be responsible for complete planning, coordination and execution of the exposure tour, including:

1. Transportation from DIET Jukhala and return (by suitable, comfortable and well-maintained buses).
2. Stay arrangements at Rajasthan (safe, hygienic hotels/guest houses).
3. Food arrangements (Breakfast, Lunch & Dinner) during the entire tour period.
4. Local transportation and sightseeing as per approved itinerary.
5. All applicable taxes, tolls, parking, driver charges and statutory liabilities.

Note: No additional payment shall be admissible beyond the quoted rate.

#### **4. PERIOD OF TOUR**

From: 06 March, 2026 To: 13 March , 2026

Total Duration: 08 days (including journey days)

##### **i) Tour Itinerary:**

Day 1 (06.03.2026): Departure from DIET Jukhala – Overnight journey towards Bikaner

Arrival Bikaner –check in Hotel

Day 2 (07.3.2026) : Local tour of Bikaner --Fort-Karni mata- Night stay at BKN

Day 3 (08.03.2026): After BF Bikaner to Jaisalmer- checkin Hotel –Night stay at JSLMR City

Day 4 (09.03.2026): JSLMR Local city Tour-Night stay at Sand Dunes- local culture programme

Day 5 (10.03.2026): After BF – JSLMR TO Jodhpur-City Tour-Night stay at JDHPR

Day 6 (11.03.2026): Jodhpur-City/ LOCAL Tour-Jodhpur to Kurukshetra (Evening)

Day 7 (12.03.2026): Check in K/K- after Lunch visit Science centre , Krishna museum

- local tour- Night stay at K/K

Day 8 (12.03.2026): K/K to DIET- Arrival at DIET Jukhala – Tour concludes.

**ii) ACCOMODATION:** Four Star Property

**iii) MEAL** : API

#### **5. ELIGIBILITY CRITERIA**

The bidder must fulfill the following eligibility conditions:

1. The agency must have been registered with the concerned department for rendering Tour and Travel services.
  2. The agency must have minimum 07 (Seven) years of experience in organizing tours for Government Departments / Boards / Corporations.
  3. The agency must have a valid GST and PAN Registration Number.
  4. The agency should not have been blacklisted by any Government Department/PSU/Autonomous Body .
- An affidavit in this regard be attached with the bid documents.

## 6. DOCUMENTS TO BE ENCLOSED WITH BID

The following self-attested documents must be enclosed with the tender:

1. Copy of firm/agency registration certificate.
  2. Experience certificates/work orders issued by Government Departments/Boards/Corporations (minimum 3 years).
  3. Copy of GST Registration Certificate.
  4. Copy of PAN Card.
  5. Undertaking regarding non-blacklisting (on firm letterhead).
  6. Demand Draft of EMD ₹10,000/- duly pledged in the name of DPO DIET Jukhala, Distt. Bilaspur HP.
  7. Detailed tour plan/itinerary (tentative).
  8. Declaration of acceptance of all terms & conditions.
- Incomplete bids or bids without required documents may be summarily rejected.

## 7. FINANCIAL BID

1. The bidder shall quote rate per person for the entire tour (06.02.2026 to 13.02.2026).
2. The quoted rate shall be inclusive of all expenses, viz.:

Transportation  
Accommodation  
Food  
Sightseeing  
All taxes, levies and statutory charges

3. No extra claim whatsoever shall be entertained.
4. Conditional or ambiguous financial bids shall be rejected.

## 8. PAYMENT TERMS

1. No advance payment may be made under any circumstances.
2. Payment shall be released only after successful completion of the tour and submission of complete bills, attendance records and satisfactory performance certificate from the Tour In-charge.
3. Payment shall be made as per GFR 2017 provisions.

## 9. SAFETY & DISCIPLINE CONDITIONS

1. The agency shall ensure safety, security and discipline of students throughout the tour.
2. Drivers must possess valid driving licenses and follow all traffic rules.
3. Vehicles must be insured, roadworthy and in good condition.
4. Any negligence leading to mishap shall be the sole responsibility of the agency.

## 10. PENALTY & TERMINATION

1. In case of unsatisfactory services, the competent authority reserves the right to impose penalty.
2. The tender/contract may be terminated at any stage in public interest without assigning any reason.
3. In case of breach of terms, EMD/Security may be forfeited.

## 11. GENERAL TERMS & CONDITIONS

1. The DPO, DIET Bilaspur at Jukhala reserves the right to accept or reject any or all tenders without assigning any reason.
2. The decision of the competent authority shall be final and binding.

3. The bidder shall comply with all provisions of GFR 2017.
4. Any dispute shall be subject to the jurisdiction of courts at Bilaspur (H.P.).
5. The DPO may relax any of the conditions incorporated above keeping in view the needs of the hour.

### **13. SUBMISSION OF BIDS**

Tenderers are required to quote their bids in two bid system i.e. **technical bid (Annexure-A)** and **financial bid (Annexure-B)**. **The bid security of Rs. 10,000/- (Fifteen thousand rupees only)** in the shape of demand draft / FDR duly pledged in favour of DDSE(Q)-cum-DPO(SS), DIET Bilaspur at Jukhala, Distt Bilaspur issued by any scheduled bank, should be with technical bid. The technical bid (along with documents & Bid security) shall be kept in separate envelope clearly mentioning the Technical bid on envelop ; and financial bid shall also be kept in separate envelope clearly mentioning Financial bid on envelop.

*The tender should be submitted in a sealed envelope clearly super scribed as:*

> "**Tender for Hiring Tour & Travel Agency for Exposure Tour for D.El.Ed. Students of DIET Bilaspur w.e.f. (06.03.2026 to 13.03.2026)**"

*Lawson*  
*24/2/26*

DDSE(Q)-cum-Distt Project Officer (SS)  
DIET, Bilaspur at Jukhala Distt Bilaspur HP

Endst. No. & dated: even

Copy to:-

1. State Project Director SSA/RMSA Shimla -I for information please.
2. Notice Board DIET Bilaspur
3. Official Web Site (Internal) for wide publicity.
4. Office Record.

*Lawson*  
*24/2/26*

DDSE(Q)-cum-Distt Project Officer (SS)  
DIET, Bilaspur at Jukhala Distt Bilaspur HP

**Annexure-“A”**  
**“Technical Bid” in Separate envelope**

Sr. No	Description/Particular	Remarks ( write yes / no and attach copy if space is insufficient)
1.	Name & Address of the Travel Agency/firm/Org.	
2.	Registration Number of Firm / Agency	
3.	Experience of Firm / Agency (Min. 7 yrs)	
4.	PAN Number	
5.	GST Number	
6.	Accomodation ( minimum 4 Star rating Hotel required )	
7.	Meal (min. API reqrd.)	
8.	Undertaking (that vehicle being provided should not be more than 3 years older , Front and Rear air suspension, Push back seats with properleg space)	

*Note: Please attach documents/ Undertakings wherever applicable.*

Certified that before signing the bid I/We have read and understood the T&C of tender and undertake to abide them.

Date:

Place:

Name & Sign of Bidder.

**Annexure-“B”**

**“Financial Bid” (in separate envelope)**

Sr. No	Description/ Particular	Rates inclusive of GST/ per person	Remarks
1.	Approx. 75 Members. Rate should be quoted per individual which includes all expenses viz: Transportation (by Buses), Boarding, Lodging ( Breakfast, Lunch, Dinner, Tea & snacks during tour & stay at Hotel) , and sight-seeing expenses (tickets) , if any.		

Certified that before signing the bid I/We have read and understood the T&C of tender and undertake to abide them.

Date:

Place:

Name & Sign of Bidder.