

No. H.P.P.E.S. (SSA) H.O.-Quality -2016-17-
OFFICE OF THE STATE PROJECT DIRECTOR
SARVA SHIKSHA ABHIYAN/RMSA
HIMACHAL PRADESH
Dated Shimla the 27.4.2017

To

1. All the Deputy Directors (Higher Education),
2. All the Deputy Directors (Elementary Education),
3. All the District Project Officers (SSA /RMSA)
Himachal Pradesh.

Subject: Ensuring proper Teaching Learning Process inside the classroom by all School Heads.

Memo:

1. The Country-wide sample survey was taken up to ascertain students achievement levels in three subjects i.e. Reading comprehension (language), Mathematics and Environment Studies (EVS).
2. NCERT has prepared a report on the findings of this National Achievement Survey entitled "What Students of Class V Know and Can Do". This report can be accessed on the web link as under:

[http://www.ncert.nic.in/departments/nie/esd/pdf/NAS_Class_V_\(Cycle%204\)_Summary_Report_National.pdf](http://www.ncert.nic.in/departments/nie/esd/pdf/NAS_Class_V_(Cycle%204)_Summary_Report_National.pdf).

3. I am enclosing a copy of the "State Report Card" for Himachal Pradesh which provides a snapshot of the performance of students in our State. The salient features of the findings of the survey are:

- (a) Percentage of students who scored less than 35%
 - a. 35% of students in Language,
 - b. 30% of students in Mathematics and
 - c. 25% of students in EVS.

- (b) Percentage of students who scored above 75%
 - a. 11% students in language,
 - b. 10% students in Mathematics and
 - c. 13% students in EVS

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(c) Focus is required on the following subject wise competencies as less than 50% students could answer the items correctly in these topics

- Language- Grasping ideas and inference
 - Mathematics- Measurement
 - EVS- Family & Environment, Food, Travel and Real life topics
- d) Comparison of NAS findings for Cycle 3 and Cycle 4 for class 5:

Comparison Class V cycle-3 (2012-13) and cycle 4 (2014-15)				
Himachal Pradesh	0-35% (LOW)	36-50% (Average)	51-75% (Above Average)	Above 75% (High)
Language				
Cycle 3	45	21	23	11
Cycle 4	35	23	28	14
Maths				
Cycle 3	31	30	32	8
Cycle 4	30	26	31	10
EVS				
Cycle 3	26	30	34	11
Cycle 4	25	27	35	13

4. Therefore, it is essential to monitor and measure the learning outcome of each child and bring about significant improvement in learning achievement of students.

In order to ensure that every child attains class appropriate learning the following measures are to be undertaken by each School Head with immediate effect.

- Each school head would capture observation about every class teacher about the methodology of transaction of a lesson on the enclosed format and submit the same to State Project Director, RMSA at spdssahp@gmail.com.
- All the teachers have to keep their teacher's diary updated and enter the contents of lesson material which they transact in the class room. The school head is to ensure that the teacher diary is kept updated by

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- all the teachers. The teachers can also refer to the Swayamsidham Portal for the detailed guidelines about how a teacher should construct a lesson plan, transact the lesson plan and conduct assessment. This entire material for the reference of the teachers has been uploaded on the portal in the form of teacher guide book.
- (c) All the School heads to identify all such teachers who are found weak in transaction of curriculum and report the need for their training to the State Project Director RMSA on a regular basis on the enclosed format.
- (d) The training of teachers should be conducted in a holistic manner and henceforth no teacher will abstain from teacher training. The issue of absenteeism from Teacher Training shall be considered as disobedience of Government order and action as per conduct rules would be initiated accordingly.

In order to enhance the learning outcome of children, it is, therefore, essential that all the school heads focus on measurement of learning outcomes of each child and introduce remediation as per need right from the beginning of the academic year so that every child attain class appropriate learning in all the subjects. The State is organizing SLAS for all the classes right from class I to 8th and it should be endeavor of each school head that the students achieve class appropriate learning outcome. Similarly for higher classes, the number of students having competencies below 35% should be bare minimum.

-Sd.-

Principal Secretary (Edu.) to the
Govt. of Himachal Pradesh.

Endst. No. Even Dated: Shimla- 171001, the
2016

Copy for information forwarded to:

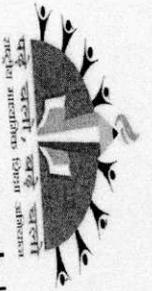
1. The Director, Higher Education, Himachal Pradesh, Shimla-1.
2. The Director, Elementary Education, Himachal Pradesh, Shimla-1.
3. The Chairman, H.P. School Education Board Dharamshala, Distt. Kangra, H.P.


State project Director (SSA/RMSA)
Himachal Pradesh.

OBSERVATION FORMAT FOR LESSON PLAN

1. (i) General and specific objectives of chapter
- (ii) Warming-up or previous knowledge testing to BUILD ENVIRONMENT IN THE CLASS
- (iii) Presentation of topic stressing upon concept building
- (iv) Group activity i.e. application of CONCEPT IN DIFFERENT SITUATIONS
- (v) Six levels of questions for strengthening of concept through (Blooms Taxonomy) i.e.:
 - (a) Remembering Level:-What did I do?
 - (b) Understanding Level:-What was important about it?
 - (c) Application Level:-Where could I use this again?
 - (d) Analysis Level:-Do I see any pattern in it?
 - (e) Evaluation or Synthesis level:-How well did I know it?
 - (f) Creative Level:-What should I do next :- Projects and open-ending questions.
2. Swayamsidham Project, ensuring proper implementation of training at school level as per concept of Swayamsidham Project.
3. Computer-based learning to integrate technology with education.

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State Project Office (SSA/RMSA), Himachal Pradesh-Shimla-1
Feedback Proforma for the In-school Teacher Training, and its follow-up done by Coordinators (School Head and In-school Teacher Trainer)

(To be filled in by all teachers trained in RMSA training)

Note:

Please answer column nos.4,5,6 only in excellent, very good, good, average and poor.

1	2	3	4	5	6	7	8	9	10
Sr.	Name and designation of the teacher	Contact no. of teacher	structure and organization of In School Training	fortnight meeting	follow-up or visit of head and sit in classes,	benefit Of classroom Transaction on constructivist	Most helpful Part of training	Suggested topics for next year training of RMSA/weak areas	Any other remarks

Remarks of Principal _____

Remarks of School Teacher Trainer: _____

District Project Officer (SSA/RMSA)
 Shimla-171001,

Principal school
 Endst. No. Even Dated:
 Copy to: -
 1. State Project Director SSA/RMSA, State Project Office SSA/RMSA Shimla-1.

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